

### **GDPR policy (data and cookies)**

### **OUR COMMITMENT**

Parquest makes privacy and the protection of personal data a priority.

This policy applies to any processing of personal data carried out by the company Parquest, a société par actions simplifiée with a capital of € 400,000 registered in Paris under number 438 921 637, whose head office is located at 19 Avenue de l'Opéra 75001 Paris, represented by Mr. Denis Le Chevallier in his capacity as President.

Parquest undertakes to comply with all the obligations resulting from the regulations applicable to the processing of personal data, in particular European Regulation (EU) 2016/679 of 27 April 2016 on data protection (GDPR), the Data Protection Act No. 78-17 of 6 January 1978 as amended, as well as any recommendations of any Supervisory Authority.

#### **INFORMATION ABOUT YOUR DATA**

#### **DEFINITIONS OF SOME IMPORTANT TERMS**

**"Personal** data": any information relating to an identified natural person or that can be identified directly or indirectly by an identification element such as a name, a telephone number, a postal address, an e-mail address, an identification number, location data, etc.

"Processing of personal data": any operation carried out on personal data such as collection, recording, organization, storage, adaptation, modification, extraction, consultation, use, interconnection, limitation, erasure, destruction...

"**Controller**": the natural or legal person, public or private or the service, which determines alone or with others the purposes and means of the processing.

"**Recipient**" means the natural or legal person, public authority, agency or any other body that receives communication of personal data, whether or not it is a third party.

"**Consent**" means any free, specific, informed and unequivocal expression of will by which the data subject accepts, by a statement or by a clear affirmative act, that personal data concerning him or her may be processed;

"Personal data breach" means any breach of security resulting in, in an accidental or unlawful manner, the destruction, loss, alteration, unauthorized disclosure of, or unauthorized access to, personal data transmitted, stored or otherwise processed;

"Sensitive Data": information that reveals alleged racial or ethnic origin, political opinions, religious or philosophical beliefs or trade union membership, as well as the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning the sex life or sexual orientation of a natural person.



### OUR DATA CONTROLLER

Our data controller is Parquest Capital, registered in PARIS under the number 438 921 637, whose head office is located at 19 Avenue de l'Opéra 75001 Paris, represented by Mr Denis Le Chevallier in his capacity as President. Contact the Data Protection Officer: <u>donneespersonnelles@parquest.fr</u> T: +33 (0)1 70 08 60 90

### WHAT DATA DOES THIS POLICY COVER?

This document testifies to the commitment made to implement the appropriate technical and organizational measures, when collecting and using your personal data.

As part of our activities and/or for regulatory audit purposes, we may collect different types of data from subscribers, potential investors, entities engaged in a sale or purchase process with Parquest Capital, shareholders, managers or their representatives of our portfolio companies, suppliers, employees, risk intelligence companies such as: names, contact information, marital status, addresses, identity documents, CV, personal and professional financial information, bank account numbers, tax information...

### **PROCESSING YOUR DATA**

Our company does not practice automated decision-making and profiling.

### WHAT IS THE PURPOSE OF THIS COLLECTION AND PROCESSING OF YOUR DATA?

Parquest collects your personal data, in particular:

- 1. To comply with its legal or regulatory obligations,
- 2. To enter into a contract with you or to contact you, at your request, to enter into a contract,
- 3. Communicate periodically on its news or those of its portfolio companies,
- 4. To invite you to participate in events organized by Parquest Capital.
- 5. Only the data strictly necessary for the purpose of the processing developed above are collected.

### THE DURATION OF STORAGE OF YOUR DATA

Parquest keeps your collected data:

- 1. Depending on the regulations in force.
- 2. As long as necessary for the achievement of the purposes for which they were collected.
- 3. With regard to the operational constraints of the company (life of the funds, management of the customer relationship, etc.);

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4. To respond to legal requests or requests from authorities and regulators.

### THE TRANSFER OF YOUR DATA

The personal data collected is used exclusively by Parquest and will not be sold or passed on to third parties. However, they may be communicated in certain cases:

- 1. To judicial or financial authorities, state agencies or public bodies, at their request and within the limits of what is authorized by the regulations.
- 2. To service providers performing services on behalf of Parquest Capital.

The personal data collected is stored within the European Union. However, if we were to transfer this data to processors or entities outside the Union, we would ensure that the processing is governed by the European Commission's standard contractual clauses that ensure an adequate level of protection of the privacy and fundamental rights of individuals.

### IN CASE OF VIOLATION OF YOUR DATA

In accordance with Articles 33 and 34 of the General Data Protection Regulation in the event of a personal data breach, the controller shall notify the competent authority of such breach within 72 hours.

If such infringement is likely to result in a high risk to the rights and freedoms of a natural person, the controller shall communicate this to the data subject as soon as possible.

### IN CASE OF CLAIMS

If you wish to lodge a complaint with our company or the supervisory authority (CNIL), please find below our complaint procedure.

To make a claim with Parquest Capital, it will be necessary to send the request: -By email to the following address: <u>donneespersonnelles@parquest.fr</u> or -By mail to the following address: Parquest Capital, Personal Data Protection Service, 19 Avenue de l'Opéra 75001, Paris, FRANCE

To file a request with a supervisory authority, such as the CNIL (www.cnil.fr.), it will be necessary to refer to its own complaint process.

The controller in the context of a complaint request will provide the person with a response within a maximum of one month.

This period may be extended by two months, depending on the complexity and number of requests. In this case, the controller will inform the data subject of this extension and the reasons for the postponement within one month of receipt of the request.

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If the controller cannot comply with this request for a complaint, it will inform the data subject within a maximum of one month of receipt of the request of the reasons for his or her inaction and of the possibility of lodging a complaint with a supervisory authority and of filing a judicial remedy.

### WHAT ARE YOUR RIGHTS?

- 1. The right to object to the processing of your data
- 2. **The right of access to your** data: you can ask to know what information we hold about you and to have it communicated to you to verify its content.
- 3. **The right to rectify your** data: You can request the rectification of inaccurate or incomplete information about you.
- 4. The right to withdraw consent at any time
- 5. **The right to erasure, to "forget", of your** data: you have the right to ask us to erase your personal data.
- 6. **The right to limit the processing of your** data: you have the right to ask us at a temporary time of the use of some of your data
- 7. The right to lodge a complaint with a supervisory authority
- 8. **The right to de-referencing:** you can ask search engines to no longer associate content that harms you with your first and last name
- 9. **The right to data** portability: you have the possibility to retrieve part of your data in a machinereadable format
- 10. The right to want human intervention in the face of your profiling or an automated decision: The collection and analysis of people's activity makes it possible to build profiles to better understand your personality, your purchasing habits or your behaviors. Sometimes decisions are made automatically from this profiling, without the intervention of a human.

### 11. The right to be informed in an accurate, accurate, transparent and accessible manner

If you wish to exercise the aforementioned rights or if you need additional information, you can contact our data controller:

### Parquest Capital

19 Avenue de l'Opéra 75001 Paris, France Email: <u>donneespersonnelles@parquest.fr</u> Telephone: +33 (0)1 70 08 60 90

### **AUTHORISED PERSONS**

Only a certain number of persons are entitled to process the personal data collected on behalf of Parquest Capital. Their contact details are listed and their identities are verified before any authorization.

### **COOKIE INFORMATION**

### **DEFINITION OF A COOKIE**

A cookie is a small file stored by a server in the terminal (computer, telephone, etc.) of a user and associated with a web domain (i.e. in most cases with all the pages of the same website). This file is

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automatically returned in subsequent contacts with the same domain. More information on the CNIL website: <u>https://www.cnil.fr/fr/definition/cookie</u>

### COOKIES YOU MAY ENCOUNTER ON OUR SITE

Parquest only uses cookies and tracers on its website to ensure its proper functioning. We do not track or retrieve personal data. Only "statistical" cookies that track the actions of an Internet user on the website are used. When the statistics are anonymous (i.e., do not allow to find a person), the consent of the user is not required.

### CONTACT US

### **Parquest Capital**

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